

PARENT/STUDENT HANDBOOK

2025 – 2026



RAVENS

RESURRECTION

Rev. Andrew Labenz
Pastor

Ms. Kelly Bright
Principal

Ms. Cassie Kice
Secretary



RESURRECTION CATHOLIC SCHOOL
4900 N. Woodlawn
Wichita, KS 67220
Phone: (316) 744-3576
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www.resurrectionwichita.com/school

Faculty and Staff

Pastor – Rev. Andrew Labenz

Principal – Mrs. Kelly Bright

Secretary – Ms. Cassie Kice

Counselor – Mrs. Sarah Engel

Nurse – Mrs. Lauren Flores

PK – Mrs. Jocelyn Pavelschak

PK – Mrs. Sarah Blanton

K – Mrs. Karen Eads

1 – Ms. Bridget Doerneman

2 – Mrs. Andrea Leiker

3 – Ms. Addyson Porter

4 – Mrs. Kaitlynn Hunt

5 – Mrs. Bailey Martin

MS English and Language Arts – Miss Ashley Reinert

MS Social Studies/Science – Mrs. Brooke McGivern

MS Math/Religion – Mr. Braden Barr

Physical Education/Technology – Mr. Brent Engel

Librarian – Mrs. Kelly Gifford

Vocal Music –

Band – Mr. Mark Linnebur

Counselor – Mrs. Sarah Engel

Learning Strategies – Mrs. Amy Martin

Para – Mrs. Patty Wilson

Para – Miss Riley Martin

Para – Mrs. Michelle Brown

Para – Mrs. Sarah Holliday

Para – Ms Natalie Arnold

Para – Mrs. Rachel Campbell

Food Service Director – Mrs. Laura Hand

Food Service – Mrs. Sheryl Appl

Food Service – Kylie Appl

R.E.A.C.H. Director – Mrs. Andrea Leiker

To contact school staff members, call the school office or send an email. Each staff member's email is: first initial last name @resurrectionwichita.com.

Please arrange appointments in advance whenever possible. Teachers are not available for meetings during instructional time.

RECESS & LUNCH SCHEDULE

GRADE	RECESS	LUNCH
PK-2	10:45 - 11:05	11:05 - 11:25
3 RD -5 TH	11:10 - 11:30	11:35 - 11:55
6 TH -8 TH	11:45 - 12:05	12:05 - 12:25

Mission

The mission of Resurrection Catholic School is to educate children in the Catholic faith and in life skills, fostering the development of the students' spiritual, intellectual and social abilities.

Diocese of Wichita Mission

United with the family, the parish, and each other, Catholic schools in the Diocese of Wichita FORM EACH STUDENT INTO A DISCIPLE OF JESUS CHRIST who seeks and learns to live the Truth.

Our Mission

The mission of Resurrection Catholic School is to educate children in the Catholic faith and life skills, fostering the development of their spiritual, intellectual, and social abilities. Catholic education is one of the greatest gifts a parent can offer a child. In partnership with families, our parish, and the school community, we form students into disciples of Jesus Christ who grow in faith, character, and academics.

Stewardship Fuels Our Mission

Stewardship is the grateful response of a Christian disciple who recognizes and receives God's gifts and shares these gifts in love of God and neighbor.

Through the faithful stewardship of our Church of the Resurrection parishioners, we are able to provide a Catholic education for families committed to living as stewards. As stewards, we are called to:

- Spend time with God in prayer as individuals and families
- Share our talents in service to parish and community
- Give our treasure sacrificially, proportionately, and generously

"As each one has received a gift, use it to serve one another as good stewards of God's varied grace." —1 Peter 4:10

Stewardship Expectations:

- A current Stewardship Commitment of Time, Talent, and Treasure must be on file in the Parish Office by January 15 for the upcoming school year.
- Attendance at Sunday Mass and participation in the sacraments is expected.
- Families should serve in parish ministries and publicly support the teachings of the Church.
- A financial pledge should be made and kept in good faith. If circumstances prevent

fulfillment, it is the family's responsibility to contact the Pastor or stewardship committee. Failure to do so may result in the student(s) being removed from the enrollment list.

Religious and Stewardship Requirements for Admittance

Enrollment at Resurrection Catholic School is a privilege, not a right, and reflects a partnership between home, parish, and school. Families must demonstrate active stewardship prior to and during enrollment.

For New Families:

- Newly registered parishioners must complete Resurrection's Stewardship and Registration forms.
- They will be evaluated based on their history of time, talent, and treasure at a prior parish.
- A letter of stewardship from the previous pastor is required.

Admissions Timeline

- Pre-Enrollment Period: January 15–May 15
- Enrollment Fee: \$300 per student
 - \$100 due February 15
 - \$100 due May 15 (packet pick-up)
 - \$100 due by Final Enrollment date in July via PowerSchool
- Parishioners not in good standing with their current parish or who have not pledged their stewardship, a \$100/student fee will be assessed in addition to regular enrollment fees.

Order of Admissions

Once all requirements are met, students are admitted in the following order:

1. Resurrection parishioners with children currently enrolled
2. Resurrection parishioners on the school waiting list
3. Resurrection parishioners with no children currently enrolled or attending other Catholic schools with parish support
4. Practicing Catholic families from other parishes
5. Non-Catholic families (tuition: \$4,800 per student per year)

Screening and Documentation

Before final acceptance, each new student in grades K-8 must be screened by the school to evaluate appropriate placement and readiness. Documentation includes grades, test scores, discipline information and health records.

Entrance Age

To enter kindergarten, a child must be 5 yrs. (K), 4 yrs. (PK), or 3 yrs. (PS) on or before August 31st. This is a requirement in the State of Kansas.

Parent Involvement

- **Virtus Training** – All parents of enrolled students must be Virtus trained. Contact the school office for training opportunities.
- **Stewardship Hours** – Families are expected to volunteer at the school as part of their stewardship commitment and to support their child’s education.

Ways to Get Involved

Classroom & Academic Support

- Volunteer as a classroom aide (reading groups, art projects, organizing materials).
- Assist with science labs or classroom special projects.
- Serve as a guest speaker for a lesson or career-related talk.
- Help prepare bulletin boards or organize classroom materials at home.

Specials & Enrichment

- Help during Book Fairs or with library inventory.
- Provide support for music performances or art shows (costumes, setup, etc.).

Student Supervision

- Supervise the lunchroom and assist with cleaning tables between lunch periods.
- Help monitor students during recess or morning drop-off/afternoon pickup.

Events & Celebrations

- Help coordinate classroom holiday parties or seasonal crafts.
- Serve on event committees for fundraisers, the school auction, or family nights.

Athletics & Extracurriculars

- Coach or assist with school sports teams or CSAL activities.
- Drive for field trips, academic events, or sports events.

Spiritual & Liturgical Involvement

- Lead or assist with classroom or school-wide prayer services or Rosary.
- Help prepare for classroom Adoration or Stations of the Cross.
- Participate in parent-led prayer groups.
- Volunteer in the atrium during Catechesis of the Good Shepherd.

Behind-the-Scenes Support

- Sew costumes or prepare decorations for performances, musicals, and events.
- Copy, laminate, or organize materials for teachers.
- Join the PTO or serve as a room parent or classroom liaison.

School Community Engagement

- Participate in service projects or outreach led by the school.
- Offer professional expertise (graphic design, fundraising, etc.) as needed.
- Help maintain landscaping or beautify the school grounds during workdays.

Inclusion of Students

Resurrection Catholic School is dedicated to including students with disabilities to the fullest extent possible, within the limits of our available resources. When a student has a documented disability—diagnosed by a licensed psychologist, physician, or through a public school evaluation—parents are asked to provide this documentation to the administration. Upon receipt, the administrator and the student’s teacher will arrange a meeting to determine if an Individual Learning Plan (ILP) is appropriate.

For students experiencing academic or behavioral challenges without a formal diagnosis, parents are encouraged to contact the administrator to begin the intervention process and explore possible evaluation steps. If the student’s needs cannot be fully met within the regular school setting, Resurrection may request that families utilize public school services or external tutoring options.

Our inclusion approach emphasizes a strong partnership with parents. Parents collaborate on the creation of the initial ILP and are invited to review their child’s ILP twice annually during parent-teacher conferences. For students receiving interventions in reading or math, progress monitoring will be conducted throughout the year, and data will be shared with parents at least twice a year.

School Advisory Council (SAC)

The Resurrection Catholic School Advisory Council is established by the Pastor to assist him and the school's Principal in the governance of the school. This Council reports directly to the Pastor. When the Council and administrative team meets and agrees on a policy matter, the decision is effective and binding on all. The Council shall strive to achieve consensus on all items. The Council is consultative in the following sense: the members cannot act apart from the Pastor and the Principal and the Council cannot make decisions binding for the school without approval of the Pastor. This Council has responsibilities in the following areas:

- a. Serve as a planning and building committee for new educational facilities.
- b. Review the proposed annual budget and make recommendations
- c. Be open and creative in establishing policies for the improvement of school programs and assist the administration in the implementation of the policies.
- d. Promote greater understanding and deepen the parental and community support for Resurrection Catholic School and Catholic Education in general.
- e. Be involved in the evaluation process for the school and the administrator.

School council members serve a three year term.

School Advisory Council Agenda

All ordinary meetings of the School Advisory Council will be open to any adult members of the parish and parents of students at Resurrection Catholic School. An open forum will be held at the beginning of each Council meeting for a period not lasting more than thirty (30) minutes in length. Each person will be allowed three minutes to speak on a specific topic. After the Open Forum session concludes, non-members will have speaking privileges at the Council meeting upon recognition by the Chairperson.

Parent Teacher Organization (PTO)

The purpose of this organization is to:

encourage parents to assist with various school activities/functions/services consistent with the stewardship way of life, assist in providing for the material needs of the school in a manner consistent with stewardship, foster a community atmosphere, and support the mission and vision of the school and Wichita Catholic Diocese.

PTO Meetings and Activities

The PTO considers every meeting an at-large meeting. Everyone is welcome. Each year the PTO coordinates volunteers for the school, raises money for school needs, and sponsors many school events. Committee chairs will be a 2-year team. Every parent is a member of PTO. According to the PTO bylaws:

- PTO meetings shall be held on the second Tuesday of every month.
- Quorum for PTO meetings shall be a majority of board members.
- The Executive Committee shall meet as needed.

Accreditation

Policy 501 – School Accreditation

The Catholic schools of the Diocese of Wichita are accredited collectively by the State of Kansas. Each school, including Resurrection, is state accredited through the Diocese.

Academics

At Resurrection Catholic School, we are committed to academic excellence rooted in our Catholic faith. Our curriculum is designed to nurture the spiritual, intellectual, and personal growth of every student.

Core Curriculum

The core subjects taught at every grade level include:

- Religion
- Mathematics
- English Language Arts

- Social Science
- Science

Students also participate in special subject areas:

- Physical Education (PE)
- Library
- Handwriting
- Technology
- Music
- Art
- Band
- Spanish

Teachers follow the diocesan-approved curriculum standards, which emphasize the development of strong foundational skills while incorporating creativity, motivation, hands-on experiences, and religious values in all subject areas.

Latchkey: R.E.A.C.H. Program (formerly Latchkey)

All Resurrection Catholic School students are automatically enrolled in R.E.A.C.H. (Ravens Engaged in Academics, Creativity & Hope). The school is responsible for students while they are on campus. Students who arrive between 7:15–7:40 a.m. or are not picked up by 3:30 p.m. must attend R.E.A.C.H., and families will be billed accordingly for afternoon care.

Liturgies

No Mass Monday

K-4 Tuesday

All school Mass Wednesday

5-8 Thursday

All school Mass Friday

Pre-K will attend Mass once a week starting 2nd semester.

Students also attend liturgies appropriate to the Church season such as Adoration, Stations of the Cross, May Crowning, and the Rosary.

Lunch

Pricing

Grades PK– 8: \$3.75 per meal, milk included

Middle School 2nd Entree: \$1.75

Adult Meals: \$4.50

Reduced Price - \$0.40 per lunch

Milk: \$0.75 per carton

Hot lunch – “Offer vs. Serve”

The lunch staff works hard to prepare nutritious, low fat, and appealing meals for students. State guidelines are carefully followed. Five items are included in each lunch. Students are offered all five. Students may accept three to five items. We encourage students to take and eat all five items. The lunch count is taken before Mass. If your child will be arriving late to school, please notify the teacher or front office in advance if a hot lunch needs to be ordered.

Students are not allowed to bring food or beverages from any outside restaurant or have it brought to them. Fast food and soft drinks are not permitted in the cafeteria during the lunch hour.

Latchkey: R.E.A.C.H. Program (formerly Latchkey)

Hours are 3:20 p.m. to 5:45 p.m. Cost is \$1.80 (cost includes snack) for any student checked into latchkey from 3:30-4:00 p.m. Then \$0.06 per minute starting at 4:00 p.m. \$1.00 per minute late fee for any student picked up after 5:45 p.m.

Morning Drop Off Procedures

Enter on the North drive of the school

Drive behind the school in a single file

All students enter through the NORTH GYM DOOR

Preschool & Pre-K use the front circle drive. Teachers will meet students at the front main doors.

Pick-Up After School Procedures

Middle school only parents park facing Woodlawn along the playground.

Everyone else parks in the North school lot facing Woodlawn.

Teachers will stop the flow of traffic entering the parking lot when the bell rings.

Teachers will dismiss the cars one by one.

Jason Flatt Act: Suicide Awareness & Prevention

K.S.A. 72-6284: The board of education of each school district shall provide suicide awareness and prevention programming to all school staff and shall notify the parents or legal guardians of students enrolled in such school district that the training materials provided under such programming are available to such parents and legal guardians. Such programming shall include, at a minimum:

At least one hour of training each calendar year based on programs approved by the state board of education. Such training may be satisfied through independent self-review of suicide prevention training materials; and

A building crisis plan developed for each school building.

Grading Scale

Kindergarten through 2nd Grade

ES – Exceeds Standards

MS – Meets Standards
AS – Approaches Standards
AW – Academic Warning

3rd through 8th Grades

A+: 99-100% B+: 89-91% C+: 80-82% D+: 71-73% F: 64% and ↓
A: 94-98% B: 86-88% C: 77-79% D: 68-70%
A-: 92-93% B-: 83-85% C-: 74-76% D-: 65-67%

HONOR ROLL – Grades 6, 7, 8

Middle School Students will be recognized quarterly for academic achievement.

- Principal Honor Roll A's (92-100) in all subjects and no more than 3 demerits per quarter
- Honor Roll A's and B's (83-100) and no more than 5 demerits per quarter

8th GRADE PROMOTION

The diocesan high schools require grade schools to complete a recommendation form for each 8th grader. Academic effort, faith, participation, behavior and parent support serve as indicators for acceptance into high schools. No student exiting a diocesan grade school is automatically assured enrollment in high school. If a student does not pass an eighth-grade class or does not meet standard on a state or diocesan assessment, the school shall require successful remediation (i.e., documented progress on ILP; a minimum of 30 hours per course of after-school classes; summer school; Saturday school, etc.) before promotion and enrollment at a Catholic high school is permitted. Schools shall document their efforts to communicate this policy to all parents, especially those parents whose children are at risk of not being promoted.

Retention and School Placement

The following steps are taken when a student is being considered for retention:

- The classroom teacher brings the possibility of retention to the parents' attention.
- Classroom teacher documents remediation. Special education services may be considered.
- The parents are involved in the decision-making process, although the principal makes the final decision. If a student is retained, they are encouraged to attend Summer School.
- If it is the professional judgment of the staff that Resurrection cannot adequately serve a student, parents are notified and a conference is held to discuss options.

Summer School

Students who fail a semester in any given subject or do not meet standards on the state assessment, will be required to follow Diocese Policy 402, regarding remediation. If a family is unable to attend Resurrection's Summer School Program, arrangements must be made with another school or program and notification provided to Resurrection of successful completion. If a student fails several subjects, he/she will be considered for retention in that grade.

Diocese of Wichita Catholic Schools Policy 402:

Remediation, Retention and Promotion: PreK-8

If a school determines that a child in grades PreK-8 is not adequately prepared to move on to the next grade level, the school shall require successful remediation before a student is

promoted to the next grade. Remediation could be the result of excessive absences, failure to meet the grade level standards, failure to demonstrate success on standardized assessments, and/or failure to pass a course. The amount and type of remediation will be determined by the school. Remediation could include documented progress on an ILP, summer school, after-school work, Saturday school, documented progress on self-paced computerized programs, etc. An eighth grade student shall successfully complete the required remediation before enrollment at a Catholic high school is permitted.

Students may be retained in the same grade for a variety of reasons. Teachers will consult with the principal any time retention is contemplated. The school will consult with the parents or guardian as early as possible. The school reserves the right to determine appropriate grade placement and all diocesan schools shall respect that placement if the student transfers.

Promotion from the parish school is based on satisfactory achievement and conduct and is made at the discretion of the principal. Elaborate promotion ceremonies at the elementary level are discouraged. Only students who have successfully completed the necessary requirements will be allowed to participate in the promotion ceremonies.

PowerSchool Access

An ID and password is assigned for each student in K-8.

Grades, attendance and demographic information can be accessed for students in grades K-8.

Instructions for accessing PowerSchool:

Log on to www.resurrectionwichita.com and click on PowerSchool or <https://cdowk.powerschool.com/public>.

Technology

Students and parents must sign an agreement regarding appropriate use of the Internet at school. Students use the Internet only with direct faculty supervision.

Students are responsible for all books and supplies issued to them including agendas. If school materials become lost or damaged, the student is required to pay for replacement. Students must pay for the replacement or repair of school property that they damage, lose, or destroy.

Health Records

All students enrolled must have up-to-date physical exams and immunization reports on file. Health forms and immunization requirements are available in the school office. The school nurse will give vision and hearing checks.

Kindergarten

A child entering Kindergarten must be five years of age by September 1st. A physical examination is required, along with the child's birth certificate, baptismal certificate, and immunization records all need to be on file by the first day of school.

Attendance

Punctual attendance is an act of responsible stewardship by parents and students for their parish's gift of Catholic education. Parents are to be reminded that the compulsory education law of Kansas requires students between the ages of 7 and 18, to be in school.

Students must be present at school for at least half a day to participate in activities.

The school shall take attendance daily and maintain a record of all absences and tardiness. Parents should contact the school prior to an absence or tardy and request that their child be excused that day. The school, however, retains the right to determine which absences and tardiness will be excused, which will not, and appropriate consequences for unexcused absences. The school should try to determine the reason for any absence on the day of the absence, and keep a record of attendance until the close of the school year. When a tardy or absence is determined to be unexcused, less than full credit shall be awarded for makeup work. Every school is to have a policy for making up for time lost due to tardies (see below).

When an elementary or middle school student has missed ten sessions of any class in a semester or twenty sessions of any class in a year, the school will require the time to be made up, at parent cost, in a program approved by the school, and may retain the student in the same grade if lack of progress so indicates.

Students who have chronic health conditions that make regular attendance difficult should be substantiated in an Individual Health Plan (IHP). Health plans must be renewed each year and signed by the student's physician, parent, and administration for it to be valid. Absences and appointments related to the student's chronic health conditions should have documentation from the child's physician to be considered for attendance requirements.

Tardy Policy

As stated in the diocesan policy on attendance we are required to have a policy for making up time lost due to tardies.

Tardiness is counted starting at 7:50 a.m. when the tardy bell rings. Repeated tardiness is a serious inconvenience to the class and teacher, an embarrassment for the child who is tardy, and eventually results in a truancy violation. Parents are contacted by email if excessive tardies are a problem.

After 5 unexcused tardies in a quarter, a morning detention will be served. Students must check in with the Morning Latchkey Coordinator. Students will continue with the detention consequence in increments of 5.

Absence

Parents are responsible for notifying the school office before 8:30 a.m. by phone or email if their child will be ABSENT. If the parent has not contacted the office, the office will call the home to check on the student. Students must check in and out through the office when arriving late or leaving early.

A student is counted absent if not participating in classroom activities during school hours. If one is gone two hours, it is counted as a half-day absence. Three or more hours is counted as a whole day.

Excused Absences are when a student is unable to attend class due to illness, death in the immediate family, wedding, funeral or other unavoidable situations.

Unexcused Absences are being absent for such reasons as vacations, sporting events, school activities where the student is not a participant, shopping, babysitting, or travel is not acceptable, and parents should not ask for their children to be excused for such reasons. Missing school for family trips is strongly discouraged. It is impossible to fully recover the work missed. Although absences for recreational trips are not in the best interest of the student, notification will prevent the absence from being considered truancy. A written note/email from parents should be sent one week in advance to the school office, if a trip is anticipated. Please do not request assignments in advance for students who are traveling.

Truancy

In accordance with state law 72-3121, a student is considered truant if the child is inexcusably absent on either three consecutive days or five or more days in any semester. If truancy occurs, parents are contacted. If the situation is not resolved, the State Department of Child and Family Services (DCF) is notified.

Make-up Work

Students who have been absent for any reason are required to make up the missed work in regular instruction. Students are responsible to obtain the work, complete it, and return it promptly.

One day for each day of an excused absence is allowed for the completion and return of make-up work, unless other arrangements have been made with the teacher. If a student is present when an assignment is given, but is sick the next day, the assignment is due the day the child returns.

Make-up Work for an Unexcused Absence

The assigned work for the unexcused days is due the first day back. If there are worksheets or something that a child would not be able to get ahead of time, those worksheets will be given to the students the first day back and will be due the next day. If a test is scheduled the day the student returns the student will be required to take it. It is up to the student to get the work missed during the unexcused absence.

Release During the School Day

Appointments should be scheduled outside the school day whenever possible. If this cannot be done, please let the office know by a phone call or email. Upon returning to school, the student must check in at the office before returning to the classroom. At no time will any student be allowed to check himself or herself out of school.

Communication

Parents and/or students should make complaints through official school channels rather than posting complaints in the public arena of social media. We expect parents and/or students to respect the reputation of others and be responsible when using any social media tool with regard to Resurrection Catholic School and Parish in any way.

Parents/guardians are expected to monitor their children's online activity, including in relation to their use of social media and ensure their child(ren) are using social media in an acceptable way. When social media issues outside of school affect a child's learning environment at Resurrection, this becomes a disciplinary issue for administration to review.

When a post by parents or students is deemed inappropriate, the administration will request the post to be removed. A meeting with the administration and/or pastor will be required. Consequences for students can range from demerit to expulsion depending on severity of the situation. Depending on the severity of the incident on the part of parents, the family may be dismissed from Resurrection Catholic School. Administration and/or Pastor reserve the right to adjust this policy as needed. When you have concerns, again, we ask you to communicate directly with each other and us. For school concerns, please do not hesitate to visit with teachers and administration. Our goals are to listen, work together in cooperation, and arrive at a solution that is in the best interests of the child(ren). We ask you first to approach the teacher, next administration if you feel it remains unresolved, and finally the Pastor in the event of further concerns.

ALL PARENTS/GUARDIANS/ADULTS LIVING IN A STUDENT'S HOME MUST HAVE VIRTUS TRAINING TO ENROLL YOUR STUDENTS IN RESURRECTION CATHOLIC SCHOOL.

Parent University

Under the guidance of the School Advisory Council, Resurrection Catholic School has started Parent University to strengthen the cooperation between home and school, as well as provide our parents the opportunity to enjoy educational opportunities on parenting. Parents are encouraged to attend Parent University each school year.

School Messenger Voice Messaging and Email

Most communication is done through "School Messenger" voice messaging and email system. It is very important to keep your data up-to-date in PowerSchool.

Parent-Teacher Conferences

Conferences are twice a year. In addition to scheduled conferences, parents are encouraged to visit with teachers whenever they have questions about their child's progress, relationships, or behavior at school.

- Fall conferences are mandatory.
- Spring conferences are for students on an ILP, IEP, low grade, who scored below average on any of the Assessments given, ALL 3rd graders, or parent/ teacher requested.

Anonymous Message Protocol

Only signed or in-person communication will be acted upon. Normally no response will be made to an anonymous message. When any employee or volunteer receives an anonymous communication, the principal must be notified and the communication given to her. Ordinarily, no one will be questioned or accused on the sole basis of an anonymous accusation. The chief administrator will decide if circumstances warrant a different response (e.g. a bomb threat, threat to do bodily harm, or suicidal ideation). The administration will keep copies of all communication (written or electronic) in a confidential folder.

Items that Parents Deliver

Please do not take items directly to classrooms. Items that children forget and are brought to school by parents, should be marked with the child's name and left in the front office for delivery.

Sending Money to School

Money for lunches or other needs is to be sent in an envelope marked with the child's name and the purpose of the money. Please have separate checks for different items, as we have multiple bank accounts.

Non-Custodial Parents

In the absence of a court order to the contrary, non-custodial parents have the right to see academic records and other school-related information. If there is a court order specifying there is to be no information given, it is the responsibility of the custodial parent to provide the school an official copy of the court order.

Student Records

Parents may see the office records of their child by request to the principal. Release of records is done only by mail to the new school, by request of the school where the child is moving.

End of Year Fees Owed-Field Day Policy

Students with outstanding fees—such as **lost library books, unpaid Latchkey charges, or negative lunch balances**—will **not be permitted to participate in Field Day activities** until all balances are paid in full.

Discipline Policy

At Resurrection Catholic School, discipline is rooted in our mission to form children as disciples of Jesus Christ. We believe in a restorative approach that helps students recognize mistakes, make amends, and grow in virtue. Our goal is to maintain a safe, respectful, and faith-filled environment that supports learning, spiritual growth, and personal responsibility. Students are expected to reflect Catholic values through their words, actions, and relationships.

School-Wide Behavior Expectations

- Students are made in the image and likeness of God and are expected to:
- Show respect to teachers, staff, priests, parents, and peers
- Practice the values of our Catholic faith

- Follow classroom expectations to support learning
- Care for school property, grounds, and materials
- Walk quietly and safely in the building
- Use respectful language
- Work honestly and with effort
- Cooperate with staff, volunteers, and classmates

Disciplinary concerns will be addressed by the teacher with support from the principal and parents as needed. Detention may be assigned for major or repeated offenses.

Grade-Level Discipline Framework

PK–3

Teachers use age-appropriate strategies to guide behavior. Possible consequences include:

- Walking during recess
- Reflection activities or think sheets
- Writing apologies
- Parent communication

Grades 4–8: Demerit Card System

Older students follow a structured system to promote responsibility and self-discipline.

- Students carry a demerit card daily and present it when asked
- Lost cards result in a 30-minute detention
- Cards reset each semester

Consequences:

- 5 demerits – 30-minute detention
- 10 demerits – Second detention
- 15 demerits – Community service and reflection with the pastor
- 20 demerits – In-school suspension
- 25 demerits – Out-of-school suspension and enrollment review

Detention Information

Detentions are held Wednesdays from 3:30–4:00 p.m.

- A detention slip will be sent home for a parent signature
- After serving detention, students will receive a new demerit card

Detention activities may include:

- Reviewing demerit patterns
- Reflecting on a Bible verse
- Planning strategies for improved behavior
- Writing apologies or performing service

This approach reflects the spirit of the Sacrament of Reconciliation: recognizing wrong, repenting, performing penance, and resolving to grow in virtue.

Examples of Misconduct

Minor Offenses (Demerits):

- Dress code violations
- Gum, food, or drink infractions
- Classroom disruption or disrespect
- Technology misuse
- Being unprepared or off-task

Detention-Level Offenses:

- Accumulating 5 or more demerits
- Disrespect for Church teachings
- Dishonesty or cheating
- Physical aggression
- Repeated tech violations

Major Violations:

- Bullying, fighting, or harassment
- Theft or property damage
- Vulgar or threatening behavior
- Possession of drugs, alcohol, or prohibited substances
- Severe or repeated defiance

Restorative & Administrative Actions

Depending on the situation, consequences may include:

- Detention and/or community service
- In-school or out-of-school suspension
- Behavior contracts or counseling
- Loss of privileges
- Meeting with the pastor and administrative review

Behavior at School Events

Students are expected to represent Resurrection Catholic School with reverence and integrity at all events. Inappropriate behavior may lead to disciplinary action or loss of event privileges.

Bullying, Harassment, and Threats

At Resurrection Catholic School, we are committed to maintaining a learning environment where every student is respected and protected. In line with Catholic teaching, all students and adults should reflect the God-given dignity of every person, regardless of ability, gender, appearance, background, or interests.

Bullying is defined as severe, persistent, or pervasive behavior that involves unwanted negative actions, often occurring over time and involving an imbalance of power. It may include physical, verbal, written, or digital actions that intimidate, isolate, or harm others.

Harassment is any behavior that targets an individual or group and:

- Creates an intimidating, hostile, or offensive environment
- Unreasonably interferes with an individual's performance
- Adversely affects an individual's opportunities

Note: It is not necessary to prove intent or psychological harm for conduct to be considered harassment.

Examples include but are not limited to:

- Teasing, name-calling, poking, hitting, or social exclusion
- Extorting money, food, or favors
- Use of slurs, vulgar comments, or sexually suggestive language
- Circulating offensive written or graphic material
- Any unwanted physical contact (especially male/female contact in Grades 3–8)
- Online behavior or actions outside of school that impact the school environment

Any behavior that is unwanted and unwelcome may be considered bullying or harassment. Whether a single egregious act or repeated conduct, these behaviors are unacceptable and will not be tolerated.

Reporting & Response:

If a student feels targeted, they should inform a teacher immediately. Teachers will promptly investigate and take appropriate action. Parents are also encouraged to report concerns. Behavior that appears to be illegal will result in a police call.

Education & Prevention:

Instruction on bullying and respectful behavior is integrated throughout the year for all grade levels. A school-wide anti-bullying program is in place to support a culture of kindness and accountability.

Disciplinary Consequences:

Students who engage in bullying or harassing behavior will face progressive discipline, which may include:

- Mandatory counseling
- Loss of privileges or participation in activities
- Suspension
- Expulsion

Threats Policy:

The Diocese of Wichita takes all threats seriously. Any verbal, written, or implied threat will be investigated and may result in suspension, expulsion, and/or involvement of law enforcement.

Cell Phones

Smart Families, an organization dedicated to promoting healthy technology habits among

children, strongly advocates for limiting smartphone use in schools. Their policy encourages a unified community approach where families collectively agree to:

- Delay providing smartphones to children until they reach high school.
- Prohibit the use of phones during school hours.

Dress Code – Girls

Jumpers (Grades K–5):

Uniform plaid only, available through SchoolBelles. Jumper length must cover the knee. Shorts or tights (white, navy, or black) must be worn underneath each day. Not permitted: Spandex, bike shorts, or short shorts on PE days.

Skirts (Grades 6–8):

Uniform plaid only, available through SchoolBelles. Skirt length must cover the knee. Shorts, tank briefs, or tights (white, navy, or black) must be worn underneath each day. Not permitted: Spandex, bike shorts, or short shorts on PE days.

Leggings:

Plain white, navy, or black leggings may be worn under jumpers or skirts. They must fit snugly against the leg with no lace, patterns, or embellishments. Sweats or baggy leggings are not permitted except during recess.

Pants:

Navy blue, slack-style uniform pants (no jeans). Pants must fit properly and be free of decorative stitching or logos. Belts are required in Grades 1–8 when pants have belt loops.

Shorts (Navy Blue, Knee-Length):

Must have belt loops and follow the same belt rules as uniform pants. Shorts may only be worn during August, September, April, and May.

Shirts

Polo shirts in white, light blue, or navy blue may be worn. Shirts must remain neatly tucked in at all times while on school grounds. No logos or emblems are allowed on shirts.

Sweaters

Only navy blue uniform sweaters are permitted. Approved styles include cardigan, vest, or v-neck.

Sweatshirts

Only Resurrection uniform crew neck or quarter-zip sweatshirts with the embroidered school crest are permitted. Coats, hoodies, or non-uniform sweatshirts may not be worn in the classroom or at Mass.

Make-Up

Grades K–5: Make-up is not allowed.

Grades 6–8: Light foundation or powder only.

Jewelry:

Students may wear one religious jewelry item on each of the following: one bracelet, one ring, and one necklace. Smart watches or any type of electronic watch are not permitted.

Hair

Moderation in hairstyles and hair accessories is expected. If teachers determine that a hair accessory is distracting to the learning environment, the student will be asked to remove it. Hairstyles must be neat, well-groomed, and reflect a clean, tidy appearance. Hair must be kept out of the eyes at all times. No extreme or distracting hairstyles or colors are allowed.

Nails:

Fake nails, French manicures, and decorative nail enhancements are not allowed. Nail polish may be worn on natural nails only.

Dress Code – Boys**Pants:**

Navy blue, slack-style uniform pants (no jeans). Pants must fit properly and be free of decorative stitching or logos. Belts are required in Grades 1–8 when pants have belt loops.

Shorts (Navy Blue, Knee-Length):

Must have belt loops and follow the same belt rules as uniform pants. Shorts may only be worn during August, September, April, and May.

Shirts

Polo shirts in white, light blue, or navy blue may be worn. Shirts must remain neatly tucked in at all times while on school grounds. No logos or emblems are allowed on shirts.

Undershirts must be plain white or match the color of the uniform polo, with no designs or printing. Long-sleeve shirts worn under polos must also match the polo color.

Sweaters

Only navy blue uniform sweaters are permitted. Approved styles include cardigan, vest, or v-neck.

Sweatshirts

Only Resurrection uniform crew neck or quarter-zip sweatshirts with the embroidered school crest are permitted. Coats, hoodies, or non-uniform sweatshirts may not be worn in the classroom or at Mass.

Hair

Moderation in hairstyles is expected. Hairstyles must be neat, well-groomed, and reflect a clean, tidy appearance. Hair must be kept out of the eyes at all times and may not extend below the eyebrows, over the ears, or touch the collar. No extreme or distracting hairstyles or colors are allowed.

Facial Hair: Students are expected to be clean-shaven. Beards, mustaches, or other facial hair are not permitted. Sideburns must be neatly trimmed and may not extend below the earlobe.

Shoes

All students must wear shoes that securely fasten to the foot. Slip-on shoes of any kind are not allowed. Shoes with lights, Heelys, boots, sandals, flip-flops, boots, and ballet slipper-style shoes are not permitted.

K–8 students must wear athletic shoes for P.E. class in order to participate.

Socks

Socks must be plain, solid white, black, or navy blue. They must be visible above the shoe and free of any logos or designs.

Jewelry:

Students may wear one religious jewelry item on each of the following: one bracelet, one ring, and one necklace. Smart watches or any type of electronic watch are not permitted.

Dress Code for Spirit Day

Jeans: Students may wear full-length blue jeans, uniform shorts, or blue jean shorts that reach the knee. Girls may also wear blue jean capris during warmer months. Not permitted: Spandex, bike shorts, track shorts, Softe shorts, athletic shorts, jeggings, leggings, or jeans that resemble jeggings.

Shirts: Students may wear a Resurrection spirit t-shirt or their regular uniform shirt. All apparel featuring the Resurrection name or logo must be approved by administration and follow school branding guidelines.

Purchasing uniforms – SchoolBelles

New Leaf Shopping Plaza, 2120 N. Amidon Ave. (corner of W. 21st Street and N. Amidon Ave.) www.schoolbelles.com. Most department stores carry shirts and pants that conform to our dress code. Web ID – S2792

Middle School PE Uniform

Resurrection PE Uniforms must be purchased through our spiritwear vendor. It will bear our school logo on the shirt and shorts.

Eighth Grade Promotion Mass

Girls: Dresses or skirts must be modest and at or below the knee. Attire should be appropriate for church. Strapless dresses, bare backs, midriff-baring styles, and low-cut necklines are not

allowed. Spaghetti straps are not permitted unless covered with a jacket or sweater, which must be worn for the entire promotion. Dress shoes must be worn—no tennis shoes.

Boys: Dress pants and a collared shirt with a tie are required. A suit jacket is recommended but not required. No cargo pants, denim, patch pockets, or pants with extra zippers. Dress shoes must be worn—no tennis shoes.

Diocese of Wichita Catholic Schools Policy 419

Wellness Policy

Conscious of our mission to form the entire person, body, mind, and soul, we adopt this wellness policy to bring diocesan schools into compliance with state and federal law. Meals served through the National School Lunch program as well as all a la carte and vended food or beverage items sold by the school or served at school-sponsored activities and events shall meet at least the minimum wellness guidelines set by state and federal law.

All students shall participate in nutrition education as outlined in the diocesan physical education and health standards.

Each school shall develop a staff wellness plan and implement activities to improve school staff wellness.

All students will have the opportunity to participate in moderate to vigorous physical activity on a regularly scheduled basis. All schools will have a physical education program that complies with the diocesan physical education curriculum guide.

Families will be encouraged to incorporate physical activity into the lives of all household members.

The use, possession, or promotion of any tobacco product by any student or staff is prohibited in any school facility; in school vehicles; at school-sponsored activities, programs, or events; and on school owned or operated property at all times.

The use of any tobacco product by parents, contractors, volunteers, and all other visitors is prohibited in any school facility; in school vehicles; at school-sponsored activities, programs, or events; and on school owned or operated property at all times.

“Tobacco product” means any product that is made from or derived from tobacco, or that contains nicotine, that is intended for human consumption or is likely to be consumed, whether smoked, heated, chewed, absorbed, dissolved, inhaled or ingested by any other means, including, but not limited to, Electronic Nicotine Delivery System (ENDS), cigarettes, cigars, pipe tobacco, chewing tobacco, snuff, or snus. Tobacco product also means any component or accessory used in the consumption of a tobacco product, such as filters, rolling papers, pipes, charging devices, cartridges and any substance used in ENDS, whether or not they contain nicotine. This definition does not include FDA-approved Nicotine Replacement Therapies including transdermal nicotine patches, nicotine gum, and nicotine lozenges.

Electronic Nicotine Delivery System (ENDS) means any device that delivers a vaporized solution (including nicotine, THC or any other substance) by means of cartridges or other chemical delivery systems. Such definition shall include, but may not be limited to, any electronic cigarette, vape pen, hookah pen, cigar, cigarillo, pipe, or personal vaporizer. ENDS are not FDA-approved Nicotine Replacement Therapy devices.

“Promotion” includes, but is not limited to, product advertising via branded gear, bags, clothing, any personal articles, signs, structures, vehicles, flyers, or any other materials.

Student violations will result in disciplinary actions as outlined by the school district. Disciplinary actions may include parent/guardian notification, participation in a tobacco & electronic nicotine delivery systems education program, referral to a cessation program, and/or community service. Student violations may be reported to law enforcement if use or possession is deemed to be illegal. Not sure if this belongs?

Local schools may adopt this policy as is, the policy of the LEA, or devise a policy that meets or exceeds the minimum standards of this policy and also the accompanying guidelines. (See Policy 318W.)

According to the Diocesan Policy Handbook, section 6.06, “Schools shall not sponsor dances and/or mixed parties for the elementary or middle school students.” Eighth grade parents are responsible for planning the social activities for their students.

Water Bottles

Students are permitted to have water bottles.

Substance Abuse

It is the policy of diocesan schools that substance abuse is not tolerated. If a student is in possession of illegal substances (including drugs, alcohol, and tobacco in any form), or is intoxicated at school, the consequence is a one to five day suspension out of school. During that time it may be required that the student receive a psychological evaluation from a school approved therapist, and a drug test.

Suicidal or Self-Harming Behaviors:

While Resurrection Catholic School expects all students to meet the behavioral standards, it recognizes that some students possess medical or psychological conditions that may affect functioning within the behavioral rules of this school. The school thus reserves the right to determine whether a medical or psychological intervention is necessary in order for the student to meet the minimal behavioral standards. If there is suspicion or evidence that a student is engaging in self-harming behaviors, the school will require a conference with parents, professional counseling and a medical or psychological evaluation. The student may also be placed on a contract that clearly identifies the behaviors of concern, the accompanying behavioral expectations, and the length of contract. If the student does not meet the behavioral standards after assenting to an intervention plan, or if the student violates the contract, the school may take disciplinary action up to, and including, suspension or dismissal.

Diocese of Wichita Catholic Schools Policy 412

Controlled Substance Guidelines

Student use and abuse of alcohol, tobacco, illegal drugs, other controlled substances, look-alike drugs, and act-alike drugs (“controlled substances”) are illegal, and students who use these substances are to be held accountable.

1. The primary responsibility for addressing abuse of these controlled substances by students lies with the parents. Each school containing any of the grades 6-12 must have a plan for addressing substance abuse which includes annual mandatory parent training: i.e., communication, information, formation, and consequences. Each parent organization must address substance abuse as a significant priority and report its efforts annually to the local school council.

2. Each school must have a written policy in its school handbook that outlines:

- a.) a program to educate students and parents about substance abuse
- b.) procedures for confronting suspected substance use
- c.) specific consequences which balance education and treatment of the offender and preservation of the common good
- d.) consequences for participation in school activities and leadership positions for students who use or abuse controlled substances.

3. Being in possession of, using, pushing, selling, or threatening students regarding the use of any of the substances listed above is a violation of policy whether such behavior occurs:

- a) on school grounds
- b) at school functions, or
- c) at school-sponsored activities, whether on campus or at another site.

4. Students who assist in possession, use, or sale of controlled substances are also subject to disciplinary action. The principal may also notify the police department of any controlled substance use that occurs on school grounds or at a school function.

5. A written record of the violation and disciplinary action taken must be kept on file.

6. When the principal (or designate) has reason to believe that a student possesses, has used, sold, or threatened others to use any controlled substance, s(he) shall:

- a) confront the student immediately (except in the case of a medical emergency or disorientation),

- b) inform the student of the consequences of his/her behavior,
- c) notify the parent or legal guardian (or designate) of the student,
- d) suspend the student until consequences have been met, and
- e) in the case of a medical emergency related to substance abuse, any other procedures already set up by the school for medical emergencies should be followed.

7. Upon reasonable grounds, school officials, with a third party present, may search any property of the Diocese of Wichita (including lockers, desks, work areas, or other assigned areas) and confiscate any substance considered to be illegal, illicit, dangerous, or disruptive. Parents shall be notified within twenty-four hours.

8. Upon reasonable grounds, school officials may also search and confiscate the personal possessions of students following the same guidelines as above. The reason for such a search must meet a higher standard of proof.

9. In order to set a good example for students, adult use of controlled substances above shall be banned from any school activity or school function where students are present.

10. Students who are concerned about their substance abuse and notify faculty or staff will not be subject to disciplinary action (once). Confidentiality will be honored when seeking and finding support for such a student.

Professional Counseling

In some cases, the principal may require that in order to remain in school, a student receive professional counseling outside the school setting for help with social, emotional, behavior, or academic issues. A variety of resources are available, some with sliding fee scales. In these cases it is required that the school be allowed to communicate with the counselor.

Child Abuse Reporting

Under the "Kansas Code for Care of Children," all professional staff, including priests, sisters, principals and teachers, and other employees of a school who have reason to suspect that a child has been injured as a result of physical, mental or emotional abuse, are required to report such abuse to the State Department of Child and Family Services (DCF). Parents, teachers, and other adults who work with students (coaches, volunteers, room mothers, etc.) must attend.

A Virtus Training session and complete a Diocese of Wichita Abuse Policy Form.

Emergencies

The diocesan superintendent is authorized to call off school because of weather or emergencies. For school cancellation announcements, a Messenger message will be sent.

Health Room

The office coordinates with nurses for our hearing and vision screening, and other health checks as required by the state.

Students are sent to the health room with a fever, vomiting, or an injury. Parents are immediately contacted to pick sick or injured children, which should be so as quickly as possible. Please be sure to keep contact information up-to-date. Children with fever, vomiting or diarrhea should not be sent to school. In addition, when a child is sent home with a fever, that child may not return to school until he/she has been fever-free (a normal temperature) for 24 hours. The temperature must be down on its own without the help of Tylenol, or Motrin. Students sent home vomiting may return 24 hours from last time the student has vomited.

If a student has been absent for three or more days due to illness and is still experiencing major symptoms (such as fever, vomiting, or diarrhea), parents are encouraged to consult a doctor. In such cases, a note from the physician indicating the student has been seen and is cleared to return to school is appreciated.

Children who have been prescribed antibiotics for any contagious conditions such as Strep Throat and Pink Eye may not return to school until they have taken medication for 24 hours.

Please notify the school if your child has been diagnosed with a contagious virus or is injured outside of school and may require assistance.

Immunizations and Health Records

All required health forms must be on file to complete registration. Returning students are notified each May of any documentation needed for the next school year. This allows 90 days of compliance (per state law). Non-compliance with immunization guidelines will result in exclusion from class. Health forms are available from the school office.

411a Immunization

In each school year, every student enrolling or enrolled in any school for the first time in this state, and each child enrolling or enrolled for the first time in a preschool or daycare program operated by a school, prior to admission to and attendance at school, shall present to the school certification from a physician or local health department that the student has received such tests and vaccinations as required by state law. All students must have proof of all required immunizations before attending the first day of school in the Catholic Diocese of Wichita. In the event that students/parents cannot provide documentation that the student has met the immunization requirements, the student will be excluded from attending school until the requirements are met. Students who have not completed the required inoculations may enroll or remain enrolled while completing the required inoculations if a physician or local health department certifies that the student has received the most recent appropriate inoculations in all required series. Failure to complete all required series in a timely manner shall be deemed non-compliance.

1) If a medical exemption is warranted, an annual KCI-FORM B Medical Exemption form must be completed and signed by the student's family licensed physician stating the physical condition of the child to be such that the tests or inoculations would seriously endanger the life or health of the child. Annual medical exemptions must be completed as long as the medical exemption is warranted. All medical exemptions will be validated by the school in which the student attends, by contacting the physician's office, upon accepting the KCI-FORM B Medical Exemption Form, before the student can attend the first day of school. If medical exemption cannot be validated, then the student will be excluded from school until validation can occur.

2) The Catholic Church is not opposed to immunizations, therefore, the Catholic Diocese of Wichita schools will not allow any religious exemptions.

3) On or before May 15th of each school year, the school shall notify the parents or guardians of all known students who are enrolled or who will be enrolling in the school of the provisions of this act.

4) Each school is authorized to exclude from school attendance any student who has not complied with the requirements of K.S.A. 72-6262. A student shall be subject to exclusion from school attendance under this section until such time as the student shall have complied with the requirements of K.S.A. 72-6262. The written notice of exclusion shall:

a.) indicate the reason for the exclusion from school attendance

b.) state that the student shall continue to be excluded until the student has complied

with the requirements of K.S.A. 72-6262, and

c.) Inform the parent or guardian that a hearing shall be afforded them upon request (K.S.A. 72-6262).

Medication

We follow the Guidelines for Medication Administration in Kansas Schools. Please ask your physician to consider medication that can be given before and after school rather than in the middle of the day. If this is not possible, students may bring prescribed medication, in its original container only. Medication must be accompanied by a "medication at school" form and signed by a parent and the physician.

Written Request of the Physician is REQUIRED for:

- Sitting out of recess
- Cough drops
- All medication to be administered, including "over the counter drugs" such as aspirin, Tylenol, and cough medicine

Details of medication guidelines and a form for requesting administration of medication are available in the health room and school office. Forms will also be available online and at registration.

Physical Examinations

Students new to Resurrection who are 8 years of age or younger must have a physical examination and return a health examination form signed by a physician. Physical exams must be after May 1st of the previous school year and prior to starting school.

Emergency Information

Emergency information is required for each student registered. This data should be brought up-to-date from time to time. Home and business telephone numbers and address changes should be reported to the school office. Fire Drills are held four times a year. At the sound of the fire bell (continuous bell), students and teachers move quickly and quietly to their designated exit and assigned outside area. The first students to reach the outside doors hold the doors open. The last person out of the room closes the classroom door. A diagram by each classroom door shows the designated exit routes.

Fire Drills are held four times a year. At the sound of the fire bell (continuous bell), students and teachers move quickly and quietly to their designated exit and assigned outside area. The first students to reach the outside doors hold the doors open. The last person out of the room closes the classroom door. A diagram by each classroom door shows the designated exit routes.

Tornado Drills are held at least two times each school year in September and March. At the sound of the tornado bell students and teachers move quickly and quietly to the designated "safe areas."

Crisis Drills are held 3 times a year. These drills will cover a variety of scenarios.

Playground Rules

For the safety and security of all students:

- During School Hours (7:50 a.m. – 3:20 p.m.):

The playground is closed to all visitors, parishioners, and parents. This includes any unscheduled drop-ins or use of playground equipment. All exterior doors remain locked during the school day to ensure a secure environment.

- After School Hours:

Students may enjoy the playground, basketball courts, and school grounds only when accompanied by a parent. Children not picked up by 3:30 p.m. will be checked into Latchkey for supervision.

Field Trips

Classes go on several field trips each year. These trips are planned to directly relate to the curriculum and enrich the educational experience of our students.

A permission form for each trip is sent home, must be signed, and returned to the school prior to the event. A phone call or verbal approval cannot replace a signed permission form. Students

may not be able to fully participate if they fail to meet academic or behavioral requirements as determined by the teacher.

During all field trips, students are expected to respond immediately to directions from their teachers and accompanying adults. Polite and respectful behavior is expected at all times, as students represent Resurrection Catholic School in the broader community.

Resurrection Catholic School does not plan, organize, sanction, or condone any 8th-grade graduation trip. Eighth-grade parents and students may not use the school premises or school name for planning or fundraising for the trip.

Health and Safety

A completed and signed medical/emergency form must be submitted for each student. All medications must be turned in to the designated staff member with written parent permission and instructions. Emergency contact information for all students must be available to staff during the trip.

General Guidelines

Resurrection Catholic School reserves the right to cancel participation for individual students due to academic, behavioral, or safety concerns. Students represent RCS at all times during the trip and are expected to behave in a manner consistent with our Catholic values.

Technology

Use of computers in the classroom is a privilege. See the Technology Use Policy for more details.

Lost and Found

A lost and found table is kept in the school. Parents and students are welcome to check the lost and found at any time. Lost jewelry and other small items may be claimed at the office. Please clearly mark with permanent marker your child's clothing, supplies, and other items.

Middle School Lockers (6th, 7th & 8th)

The use of lockers is a privilege. The lockers are to be used only for storing school materials, clothing, and musical instruments. There are regular locker cleanings, supervised by teachers. Lockers are the property of the school and are subject to inspection by the administration at any time. Tampering with another person's locker will result in loss of the privilege of using a locker.

Middle School Athletics CSAL (Catholic Schools Activities League)

Cross Country (6th-8th girls and boys)

Volleyball (6th-8th girls)

Football (7th-8th boys)

Wrestling (6th-8th boys)

Basketball (6th-8th girls and boys)

Track (6th-8th girls and boys)

CSAL Cheerleading any 8th grade girl may participate as a cheerleader. There is a fee for uniform rental. Cheer Coach/Parent leaders supervise practices and cheerleading at CSAL sports events.

Each child must have a physical exam after May 1st of the previous school year and prior to participating. The form is good for one school year only.

There is a fee for participation in each sport which must be paid before your student may begin practices.

Mandatory Sports Meetings

A meeting will be held prior to the start of each season. The general purpose of these meetings will be to discuss school and athletic policies and requirements. Attendance at this meeting by the student athlete and at least 1 parent is MANDATORY.

Eligibility for CSAL Participation

Student participants (from all the Wichita Catholic schools in CSAL) are required to meet acceptable academic and behavior standards. Any pupil who participates in an organized team outside of school from the first day of CSAL practice to the conclusion of the post-season tournament – shall be ineligible for school teams in the same sport.

Eligibility of CSAL, Scholar Bowl, Religion Bowl, Battle of the Books and any other RCS Activity

Students must attend school for at least half of the school day to participate in practice or games that day.

Students receiving a cumulative grade of “F” in any subject area after the first four weeks of each quarter will be ineligible to compete in RCS sponsored activities.

While ineligible, students will be allowed to participate in practices, but not in games, contests or meets for a full week (Monday through Sunday). Students and coaches are notified on Tuesday of ineligibility.

Grades are figured each week during the season, starting when practices begin.

Extra assignments will not be provided to accommodate eligibility.

The student is responsible for showing parents the written notice explaining ineligibility.

Students who are suspended, in or out of school or who are expelled will not be allowed to participate in practices, games and contests on the days of the suspension through one week.

Also, schools may place students on an ineligible list for not complying with school behavior policies.

Principal may limit, suspend, or prohibit students from participation in athletic practice or games for academic or behavior problems, as they deem necessary.

413 Human Sexuality

All members of the Catholic school community are expected to strive to live a life of chastity guided by the teachings of the Catholic Church in all aspects of their lives. Our pastoral policies and regulatory practices are written in fidelity to the moral guidance and teachings of the Catholic Church. Please see Diocesan website www.cdowk.org for complete policy.

413b Gender Dysphoria

Every child is loved by God and therefore deserves respect and protection in a Catholic school. Especially at a young age and in schools, it is important that our children understand the depth of God's love for them and their intrinsic worth and beauty. Children should always be and feel safe and secure and know they are loved. (See Student Bullying and Harassing Policy 408a). Children, youth, and parents who are struggling with gender dysphoria deserve compassion, sensitivity, and respect. All of these can be expressed without infringing on the legitimate concerns about privacy and security on the part of the other students and parents. Please see Diocesan website www.cdowk.org for complete policy.

413c Student Pregnancy

Please see Diocesan website www.cdowk.org for complete Student Pregnancy policy.

Diocese of Wichita Catholic Schools Policy 316

Smoke-Free Workplace

The State's Clean Indoor Air Act of 2010 requires that smoking be prohibited in indoor workplaces and within ten feet of their entrances and their operable windows. This includes cigarettes, cigars, and pipes. This policy applies to all areas of buildings – offices, auditoriums, cafeterias, social halls, classrooms, and any other enclosed facilities – and all employees, visitors, and vendors.

In addition to this law, for students and staff the use, possession, or promotion of any tobacco product by any student or staff is prohibited in any district facility; in school vehicles; at school-sponsored activities, programs, or events; and on school owned or operated property at all times.

The use of any tobacco product by parents, contractors, volunteers, and all other visitors is prohibited in any district facility; in school vehicles; at school-sponsored activities, programs, or events; and on school owned or operated property at all times. (see xxx definition of Tobacco Product and Definition of "electronic Nicotine Delivery System (ENDS)

Comprehensive Tobacco-Free School Grounds Policy

The following policy was approved by the Kansas State Board of Education on December 10, 2019. The Kansas State Board of Education encourages Kansas school districts to adopt and implement this Comprehensive Tobacco-Free School Grounds Policy.

Students and Staff: The use, possession, or promotion of any tobacco product by any student or staff is prohibited in any district facility; in school vehicles; at school-sponsored activities, programs, or events; and on school owned or operated property at all times.

Visitors: The use of any tobacco product by parents, contractors, volunteers, and all other visitors is prohibited in any district facility; in school vehicles; at school-sponsored activities, programs, or events; and on school owned or operated property at all times.

The following definitions apply to this policy.

“Tobacco product” means any product that is made from or derived from tobacco, or that contains nicotine, that is intended for human consumption or is likely to be consumed, whether smoked, heated, chewed, absorbed, dissolved, inhaled or ingested by any other means, including, but not limited to, Electronic Nicotine Delivery System (ENDS), cigarettes, cigars, pipe tobacco, chewing tobacco, snuff, or snus. Tobacco product also means any component or accessory used in the consumption of a tobacco product, such as filters, rolling papers, pipes, charging devices, cartridges and any substance used in ENDS, whether or not they contain nicotine. This definition does not include FDA-approved Nicotine Replacement Therapies including transdermal nicotine patches, nicotine gum, and nicotine lozenges.

“Electronic Nicotine Delivery System (ENDS)” means any device that delivers a vaporized solution (including nicotine, THC or any other substance) by means of cartridges or other chemical delivery systems. Such definition shall include, but may not be limited to, any electronic cigarette, vape pen, hookah pen, cigar, cigarillo, pipe, or personal vaporizer. ENDS are not FDA-approved Nicotine Replacement Therapy devices.

“Promotion” includes, but is not limited to, product advertising via branded gear, bags, clothing, any personal articles, signs, structures, vehicles, flyers, or any other materials.

Student violations will result in disciplinary actions as outlined by the school district. Disciplinary actions may include parent/guardian notification, participation in a tobacco & electronic nicotine delivery systems education program, referral to a cessation program, and/or community service. Student violations may be reported to law enforcement if use or possession is deemed to be illegal.

Firearms

No firearms, except for those of law enforcement, are permitted on Resurrection property, even from individuals with permits for concealed carry or open carry. (Diocesan Policy, 421)

Changes in Handbook

The school retains the right to amend the handbook for just cause. Parents and students will be given prompt notification of changes.

Additions and changes are made annually, so it is important to read over the handbook each year.

TREASURY OF PRAYERS

****First Semester Prayers****

Morning Offering (1st/2nd hour)

O Jesus, through the Immaculate Heart of Mary, I offer You my prayers, works, joys, and sufferings of this day, in union with the Holy Sacrifice of the Mass throughout the world. I offer them for all the intentions of Your Sacred Heart: the salvation of souls, the reparation for sin, the reunion of all Christians. I offer them for the intentions of our Bishops, and all Apostles of Prayer, and in particular for those recommended by our Holy Father this month. Amen

Act of Faith (3rd hour)

O my God, I firmly believe that You are one God in three divine Persons, Father, Son, and Holy Spirit; I believe that your divine son became man, died for our sins, and that He will come again to judge the living and the dead. I believe these and all the truths which the holy Catholic Church teaches, because You have revealed them, Who can neither deceive nor be deceived.

Act of Hope (4th hour)

O my God, relying on Your infinite mercy and promises, I hope to obtain pardon of my sins, the help of Your grace, and life everlasting, through the merits of Jesus Christ, my Lord and Redeemer.

Act of Love (5th hour)

O my God, I love You above all things with my whole heart and soul, because You are all good and worthy of all my love. I love my neighbor as myself for love of You. I forgive all who have injured me, and ask pardon of all whom I have injured.

Memorare (6th hour)

Remember, O most gracious Virgin Mary, that never was it known, that anyone who fled to thy protection, implored thy help, or sought thy intercession was left unaided. Inspired by this confidence, I fly unto thee, O Virgin of virgins, my Mother. To thee do I come, before thee I stand, sinful and sorrowful. O Mother of the Word Incarnate, despise not my petitions, but in thy mercy hear and answer me. Amen.

Act of Contrition (7th hour)

My God, I am sorry for my sins with all my heart. In choosing to do wrong and failing to do good, I have sinned against you whom I should love above all things. I firmly intend, with your help, to do penance, to sin no more, and to avoid whatever leads me to sin. Our Savior Jesus Christ suffered and died for us. In his name, my God, have mercy.

Come Holy Spirit (8th hour)

V. Come, Holy Spirit. Fill the hearts of your faithful.

R. And kindle in them the fire of Your love.

V. Send forth Your spirit and they shall be created.

R. And You shall renew the face of the earth. Amen.

****Second Semester Prayers****

Morning Offering (1st/2nd hour)

O Jesus, through the Immaculate Heart of Mary, I offer You my prayers, works, joys, and sufferings of this day, in union with the Holy Sacrifice of the Mass throughout the world. I offer them for all the intentions of Your Sacred Heart: the salvation of souls, the reparation for sin, the reunion of all Christians. I offer them for the intentions of our Bishops, and all Apostles of Prayer, and in particular for those recommended by our Holy Father this month. Amen

Hail Holy Queen (3rd hour)

Hail, Holy Queen, Mother of Mercy, hail our life, our sweetness, and our hope. To thee do we cry, poor banished children of Eve. To thee do we send up our sighs, mourning and weeping in this valley of tears. Turn then, O most gracious advocate, thine eyes of mercy toward us; and after this our exile, show unto us the blessed fruit of thy womb, Jesus. O clement, O loving, O sweet virgin Mary.

Prayer to St. Michael the Archangel (4th hour)

Saint Michael the Archangel, defend us in battle; be our protection against the wickedness and snares of the devil; may God rebuke him, we humbly pray; and do thou, O Prince of the heavenly host, by the power of God, thrust into hell Satan, and all the evil spirits, who wander about the world seeking the ruin of souls. Amen.

Apostles' Creed (5th hour)

I believe in God, the Father almighty, creator of Heaven and Earth. I believe in Jesus Christ, His only Son, our Lord. He was conceived by the Holy Spirit and born of the Virgin Mary. He suffered under Pontius Pilate, was crucified, died, and was buried. He descended into hell. On the third day he rose again. He ascended into heaven and is seated at the right hand of the Father. He will come again to judge the living and the dead. I believe in the Holy Spirit, the holy catholic Church, the communion of saints, the forgiveness of sins, the resurrection of the body, and the life everlasting. Amen

Angelus "Angel of the Lord" (6th hour)

V. The angel of the Lord declared unto Mary.

R. And she conceived of the Holy Spirit. Hail Mary...

V. Behold the handmaid of the Lord.

R. Be it done unto me according to thy word. Hail Mary...

V. (genuflect) And the Word was made flesh.

R. And dwelt among us. Hail Mary...

V. Pray for us, O holy Mother of God.

R. That we may be made worthy of the promises of Christ. Let us pray.

All: Pour forth we beseech Thee, O Lord, Thy grace into our hearts, that we to whom the Incarnation of Christ, Thy Son, was made known by the message of an angel, may by His passion and cross be brought to the glory of His resurrection, through the same Christ our Lord. Amen.

Anima Christi (7th hour)

Soul of Christ, sanctify me. Body of Christ, save me. Blood of Christ, inebriate me. Water from the side of Christ, wash me.

Passion of Christ, strengthen me. O Good Jesus, hear me.

Within Thy wounds hide me. Suffer me not to be separated from thee. From the malignant enemy defend me. In the hour of my death call me. And bid me come unto Thee, That with all Thy saints, I may praise thee Forever and ever. Amen.

Fatima Prayer (8th hour)

O my Jesus, forgive us our sins, save us from the fires of hell. Lead all souls into heaven, especially those who have most need of Thy mercy. Amen.

Magnificat Luke 1:46-55

My soul proclaims the greatness of the Lord, my spirit rejoices in God my Savior for He has looked with favor on His lowly servant. From this day all generations will call me blessed: The Almighty has done great things for me, and holy is His Name. He has mercy on those who fear Him in every generation. He has shown the strength of His arm, He has scattered the proud in their conceit. He has cast down the mighty from their thrones, and has lifted up the lowly. He has filled the hungry with good things, and the rich He has sent away empty. He has come to the help of His servant Israel for He has remembered His promise of mercy, the promise He made to our fathers, to Abraham and his children forever.

The Lord's Prayer "Our Father"

Our Father, who art in heaven, hallowed be thy name. Thy kingdom come. Thy will be done on Earth as it is in heaven. Give us this day our daily bread, and forgive us our trespasses as we forgive those who trespass against us, and lead us not into temptation, but deliver us from evil. Amen.

Glory Be

Glory be to the Father, and to the Son, and to the Holy Spirit: as it was in the beginning, is now, and ever shall be, world without end. Amen.

Angel of God "Prayer to Guardian Angel"

Angel of God, my guardian dear, to whom God's love entrusts me here; ever this day be at my side, to light and guard, to rule and guide. Amen.

Grace Before Meals

Bless us, O Lord, and these thy gifts, which we are about to receive from Thy bounty. Through Christ our Lord. Amen.

Grace After Meals

We give Thee thanks, Almighty God, for all thy benefits, which we have received from Thy bounty. Through Christ our Lord. Amen.

Nicene Creed

I believe in one God, the Father almighty,
maker of heaven and earth,
of all things visible and invisible.
I believe in one Lord Jesus Christ,
the Only Begotten Son of God,
born of the Father before all ages.
God from God, Light from Light,
true God from true God,
begotten, not made, consubstantial with the Father;
through him all things were made.
For us men and for our salvation
he came down from heaven,
and by the Holy Spirit was incarnate of the Virgin Mary,
and became man.
For our sake he was crucified under Pontius Pilate,
he suffered death and was buried,
and rose again on the third day
in accordance with the Scriptures.
He ascended into heaven
and is seated at the right hand of the Father.
He will come again in glory
to judge the living and the dead
and his kingdom will have no end.
I believe in the Holy Spirit, the Lord, the giver of life,
who proceeds from the Father and the Son,
who with the Father and the Son is adored and glorified,
who has spoken through the prophets.
I believe in one, holy, catholic and apostolic Church.
I confess one baptism for the forgiveness of sins
and I look forward to the resurrection of the dead
and the life of the world to come. Amen.

Regina Caeli "Queen of Heaven"

V. Queen of heaven, rejoice! Alleluia.

R. For He whom you did merit to bear. Alleluia.

V. Has risen, as he said. Alleluia.

R. Pray for us to God. Alleluia.

V. Rejoice and be glad, O Virgin Mary. Alleluia.

R. For the Lord is truly risen. Alleluia.

V. Let us pray:

All: O God, who gave joy to the world through the resurrections of Your Son our Lord Jesus Christ, grant, we beseech you, that through the intercession of the Virgin Mary, His Mother, we may obtain the joys of everlasting life, through the same Christ our Lord. Amen

Hail Mary

Hail Mary, full of grace, the Lord is with thee. Blessed art thou among women, and blessed is the fruit of thy womb, Jesus. Holy Mary, Mother of God, pray for us sinners, now, and at the hour of our death. Amen.

Rosary

1. Sign of the Cross
2. Apostles' Creed
3. Our Father
4. Three Hail Marys
5. Glory Be
6. For each decade: announce the mystery, Our Father, 10 Hail Marys, Glory Be, and Fatima Prayer.
7. After the Rosary: Hail Holy Queen and Prayer after Rosary

Prayer after Rosary

Let us pray. O God, whose only begotten Son, by His life, death, and resurrection, has purchased for us the rewards of eternal life, grant, we beseech Thee, that by meditating upon these mysteries of the Most Holy Rosary of the Blessed Virgin Mary, we may imitate what they contain and obtain what they promise, through the same Christ Our Lord. Amen.

Rosary Mysteries

Joyful Mysteries (Mondays and Saturdays; Sundays during Christmas)

1. Annunciation
2. Visitation
3. Nativity (Birth) of Jesus
4. Presentation of Jesus in the Temple
5. Finding of Jesus in the Temple

Luminous Mysteries (Thursdays)

1. Baptism of Our Lord
2. Wedding at Cana
3. Proclamation of the Kingdom and forgiveness of sins
4. Transfiguration
5. Institution of the Eucharist

Sorrowful Mysteries (Tuesdays and Fridays; Sundays during Lent)

1. Agony in the Garden
2. Scourging at the Pillar
3. Crowning with Thorns
4. Carrying of the Cross
5. Crucifixion and Death of Jesus

Glorious Mysteries (Wednesdays and Sundays)

1. Resurrection of Jesus
2. Ascension of Jesus into Heaven
3. Descent of the Holy Spirit upon the Apostles and Mary
4. Assumption of Mary into Heaven
5. Crowning of Mary as Queen of Heaven and Earth

Stations of the Cross: Meditations on the Suffering and Death of Jesus

1. Jesus is condemned to carry the cross.
2. Jesus accepts the cross.
3. Jesus falls the first time.
4. Jesus meets his sorrowful Mother.
5. Simon of Cyrene helps Jesus carry the cross.
6. Veronica wipes the face of Jesus.
7. Jesus falls the second time.
8. Jesus meets and speaks to the women of Jerusalem.
9. Jesus falls the third time.
10. Jesus is stripped of his garments.
11. Jesus is nailed to the cross.
12. Jesus dies on the cross.
13. Jesus is taken down from the cross.
14. Jesus is placed in the tomb.

